Kentucky High School Athletic Association

## MEMORANDUM

To: Superintendent, Principal, and Athletic Director Lloyd Memorial High School

From: Brigid L. DeVries, Commissioner Larry Boucher, Assistant Commissioner fol
Date: June 10, 2004
Subject: 2003-2004 Title IX Annual Report Forms Submission

Enclosed please find a copy of Form T-65, The 2003-2004 Title IX Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future.

Also, KHSAA Audit Staff may have requested a re-submission of some of the 2003-2004 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.


## MEMORANDUM

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors
FROM: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner
DATE: June 9, 2004

RE: 2004 Title IX Forms Submission

| School | Lloyd Memorial High School | Reviewed by | Gordon Bocock |
| :--- | :--- | :--- | :--- |

The following is a status report regarding the required 2003-2004 Title IX submission of forms due in to the KHSAA office by April 15, 2004. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.
I. Checklist of Forms properly submitted in a satisfactory manner:

| $\checkmark$ | GE 19 (Annual Verification) | $\checkmark$ | T-36 (Budget Expenses) |
| :---: | :--- | :---: | :--- |
| $\checkmark$ | T-1 (Summary Program Chart 1) | $\checkmark$ | T-41 (Checklist - Overall Interscholastic Program) |
| $\checkmark$ | T-2 (Summary Program Chart 2) | $\checkmark$ | T-60 (Corrective Action Plan) |
| $\checkmark$ | T-3 (Summary Program Chart 3) | $\checkmark$ | T-63 (Interscholastic Survey Results)) |
| $\checkmark$ | T-4 (Summary Program Chart 4) | $\checkmark$ | T-68 (Five Year Summary) |
| $\checkmark$ | T-35 (Budget Expenses) |  |  |

II. Status

| A. | $\checkmark$ | $2003-2004$ Forms are satisfactory and no further information or action is necessary at <br> this time. |
| :--- | :---: | :--- |
| B. |  | Errors have been noted with respect to the following forms: |
| C. | $\checkmark$ | The following forms were omitted and must be submitted by school representatives: <br> Other Recommendation and Comments: <br> It is recommended that students be placed on the Gender Equity Review <br> Committee, and that they be active members of the Committee. <br> On your Student Interest Survey, it is recommended that you include your incoming <br> freshmen in the survey, and drop the outgoing seniors. This may bring your survey <br> return up to the 80\% return rate the KHSAA expects. |

# 2003-2004 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES 

## ARE - 92004

## (To be submitted by April 15, 2004 along with other required forms)

The Lloyd Memorial $\qquad$ High School, Erlanger , Kentucky (Name of High School)
(City)
certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

I/ Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)
Name Address Phone Title
*See attached document
(1) Scheduled a minimum of three meetings during the 2003-2004 school year on the following dates:

October 27, 2003
February 23, 2004
May 17, 2004
(1. Designated the following persons) as the Title IX coordinator for the school:

Name Title
Chad D. Molley - Assistant Principal/Athletic Director
Address
450 Bartlett Avenue
Phone
859 727-5908

Erlanger, KY 41018

- School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.
( In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)


## Lloyd Memorial High School Athletic Department

## Gender Equity Committee Personnel And Title IX Coordinators

Kathy Terry - District Title IX Coordinator
Special Education Coordinator - Erlanger/Elsmere Schools
500 Graves Avenue
Erlanger, KY 41018
859 727-2009
Chad D. Molley - School Title IX Coordinator
Assistant Principal/Athletic Director - Lloyd Memorial High School
450 Bartlett Avenue
Erlanger KY 41018
859 727-5908
Mike Sander
Superintendent - Erlanger/Elsmere Independent School District
500 Graves Avenue
Erlanger, KY 41018
859 727-2009
John Riehemann
Principal -- Lloyd Memorial High School
450 Bartlett Avenue
Erlanger KY 41018
859 727-1555
Bob Elliott
Assistant Principal - Lloyd Memorial High School
450 Bartlett Avenue
Erlanger KY 41018
859 727-1555
Rhonda Smith
Teacher/Parent - Lloyd Memorial High School
450 Bartlett Avenue
Erlanger KY 41018
859 727-1555
All Head Coaches of the High School athletic programs are required to be a part of
this committee as well.

## SUMMARY PROGRAM CHART 1

## Participation Opportunities Test One

|  |  | (Column 1) | (Column 2) | (Column 3) | (Column 4) |
| :--- | :---: | :---: | :---: | :---: | :---: |
| Program | Enrollment | Percentage of <br> Total <br> Enrollment | Number of <br> Interscholastic <br> Participants <br> (double and <br> triplecount) | Percentage of <br> Total <br> Participation |  |
| Row 1 | GIRLS | 260 | $45.62 \%$ | 198 | $47 \%$ |
| Row 2 | BOYS | 310 | $54.38 \%$ | 223 | $53 \%$ |
| Row 3 | Totals | 570 | $\checkmark$ | $100 \%$ | 421 |

Instructions:

> *Number of $8^{\text {th }}$ grade students \& below used in Column 3 and Column 4 calculations if applicable: 41

1) Determine the total number of girls enrolled, (place in Row 1, Column 1).

Determine the total number of boys earolled, (place in Row 2, Column 1).
2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100\%.
4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. * In addition, should $8^{\text {th }}$ grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8 grade students $\&$ below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total $100 \%$.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within $3 \%$ of Row 1 , Column 2 , then it provides a good target within which compliance is likely.
Principal's Signature: 1000 Date:4/15/04

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## Participation Opportunities Test Two



1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5,6, and 7 into Row 8.
2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1,2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. Note: The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. egg. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4 . For boys, total Rows 5, 6, and 7 into Row 8.
4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1,2 , and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is $25 \%$ or greater, compliance with test two may be possible. If less than $25 \%$, then compliance with test three should be analyzed. CAUTION: $25 \%$ is not a formal compliance standard.


Date:


ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

## Participation Opportunities Test Three

FOR ANY QUESTION ANSWERED "YES" DENTIFY THE RESPECTIVE SPORT (S).



## 2003-2004 <br> ACCOMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 4

## Levels of Competition Test One

|  |  | Column 1 | Column 2 | Column 3 |
| :---: | :---: | :---: | :---: | :---: |
| Girls | Team Levels | Number of Teams Currently Offered | Number of Participants | Percentage of Participants at Each Level |
| Row 1 | varsity: | 7 | 91 | 46\% |
| Row 2 | j.v.: | 7 | 84 | 42\% |
| Row 3 | frosh: | 2 | 23 | 12\% |
| Row 4 | total: |  | 198 | $100 \%$ |
| Boys |  |  |  |  |
| Row 5 | varsity: | 8 | 120 | 54\% |
| Row 6 | j.v.: | 7 | 79 | 35\% |
| Row 7 | frosh: | 2 | 24 | 11\% |
| Row 8 | total: |  | 223 | $100 \%$ |

1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
3) For Column 3, calculate the percentage of female and male participants at each level.

For girls' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
- Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
- Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
- 

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

publications (if sport-specific)

| Teams | equipment and supplies |  | travel |  | awards |  | coaches' salaries (to include <br> supplemental and extended employment) |  | facilities improvements |  | publications (if sport-specific) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | B | E | B | $\mathbf{E}$ | B | E | B | E | B | E | B | E |
| G track | 1800 | 1800 | 1125 | 1125 | 80 | 80 | 3600 | 3600 | 0 | 0 | 0 | 0 |
| B track | 1800 | 1800 | 1125 | 1125 | 80 | 80 | 3600 | 3600 | 0 | 0 | 0 | 0 |
| G tennis | 100 | 100 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| $B$ tennis | 100 | 100 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| G volleyball | 100 | 100 | 1150 | 1150 | 80 | 80 | 3800 | 3800 | 0 | 0 | 0 | 0 |
| B wrestling | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | $N / A$ | N/A | N/A | N/A |
| G (list sport) |  |  |  |  |  |  |  |  |  |  |  |  |
| B (football) | 8400 | 8400 | 1100 | 1100 | 80 | 80 | 26,200 | 26,200 | 0 | 0 | 0 | 0 |
| G (list sport) |  |  |  |  |  |  |  |  |  |  |  |  |
| B (list sport) |  |  |  |  |  |  |  |  |  |  |  |  |

1. Budget and expenditures on this 2003-2004 year report due by April 15,2004 , should reflect the total monies budgeted and spent for the entire year of 2002-2003 ending June 30, 2003.
2. " B " is for budgeted dollar amounts and " E " is for actual dollar expenditures.
3. Booster Club Funding/Contributions must be included in the expenditures total.
$\%$ for boys $64 \% \quad \%$ for girls $36 \%$ Date: $41 / 5 / 04$
facilities
improvements

| awards | coaches' salaries |
| :--- | :--- |

travel都

Checklist - Overall Interscholastic Athletics Program



Date: $4 / 15 / 04$


'GADXL TG TTVHS NYOA SIHL


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GNVN TOOHOS

# 2003-2004 INTERSCHOLASTIC ATHLETICS SURVEY 

Summary of Student Responses

| School Name | Lloyd Memorial High School |
| :---: | :---: |
| School Enrollment | 570 |
| Date | $4 / 15 / 04$ |
| Completed By | Chad D. Molly |

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2004. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.
570 Number of Surveys
423 Total Returned (A minimum of $80 \%$ return is expected)


2-12 Grades Surveyed
How Was The Survey Administered? All English classes
(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)
18 Cross Country (Girls)
23 ___ Cross Country (Boys)
23 ___ Field Hockey (Girls)
99 Football (Boys)
15 Golf (Girls)
19 Golf (Boys)
$42 \quad$ Soccer (Girls)
3 $\qquad$ Soccer (Boys)
66 Volleyball (Girls)
$\qquad$ Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)
58 Basketball (Girls)
75 Basketball (Boys)
52 Gymnastics (Girls)
55 Indoor Track (Girls)
55 Indoor Track (Boys)
$\qquad$
$\qquad$ Girls)

31 Wrestling (Boys)

| Spring Sport (List Total Number of Participation Responses) |  |
| :---: | :---: |
| 57 | (Boys) |
| 22 | Softball (Girls) |
| 57 | ch Softball (Girls) |
| 43 |  |
| 27 | (Boys) |
| 36 | irls) |
| 48 | oys) |
| Other Sports (From Student Survey T-61 Question 10) |  |
| Name of Sport | Number of Students Interested In Participating |
| Wrestling | 14 |
| Hockey | 3 |
| Dance/Drill Team | 2 |
| Swimming/Diving | 10 |
| Archery | 2 |
| Field Hockey | 13 |
| Flag Football | 11 |
| Soccer | 7 |
| Rugby | 6 |

Number of Students who participate in Intramural Sports. (From Student Survey T-61 Question 5)

Sport
Softball
Basketball
Track
Flag Football 3
Soccer 7
Cheerleading 1
Volleyball 4
Baseball 7
Golf 1
Archery 1
Dance/Drill Team 2
List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)
Sport
Flag Football
Dance/Drill Team
Hockey 4
Cycling 2
Basketball 38
Soccer 14
Volleyball 8
Weight Lifting 2
Softball 6
Baseball 2
Track 1
Boxing 4

Wrestling 13
Swimming/Diving 11
Field Hockey 7
Gymnastics 2
Archery 3
Rugby 2
Participation in Non-School Sports Activities
(From Student Survey T-61 Question 7)

| Sport | Number |
| :--- | :--- |
| Basketball | 36 |
| Soccer | 19 |
| Softball | 25 |
| Cheerleading | 7 |
| Baseball | 15 |
| Swimming/Diving | 1 |
| Volleyball | 6 |
| Bowling | 1 |
| Gymnastics | 2 |
| Cycling | 1 |
| Dance/Drill Team | 4 |
| Wrestling | 1 |
| Cross Country | 1 |
| Weight Lifting | 1 |

Reasons for not participating in interscholastic athletics.
(From Survey Question 8)
Response Number

24__I prefer other activities such as band, chorus, etc.
65 I don't have time
18 ___ The practice schedules and game times are inconvenient
29 The sport I like isn't offered
13 It's too expensive
$\qquad$ I prefer to participate in club or intramural sports
52 Working
98 Other

Student Suggestions to encourage participation
Offer more Intramural Sports - 4
Offer more Sports - 13
Provide better advertisement for tryout periods - 3



[^0]:    Copyright 1999, Good Sports, Inc., Title DX and Gender Equity Specialists. All rights reserved.

